



April 28, 2017

2017 Pool Season: Badge Application Process, Rules and Pool Hours

Dear Unit Owners and Residents,

Spring is here, it is time to renew your pool badges for the upcoming 2017 pool season. If you are a new unit owner/resident, or have lost your 2016 badges, you will need to have your photo taken for your pool ID badge for the 2017 season.

2017 Photo ID Appointments

- **Saturday, May 13th and Sunday, May 21st, 2-4 pm: Powder Mill Village Clubhouse, 84 Continental Road, Morris Plains, NJ**
- **By Appointment Monday - Friday, 10 am- 4 pm: Cedarcrest PM offices, 91 Clinton Road Suite 2D, Fairfield, NJ 07004. The phone number to make appointments with Kellie Mokrzycki is 973-228-5477 ext. 29**

Glenmont Commons Pool Rules and Enforcement

The Glenmont Commons main pool, kiddie pool and deck areas with umbrella tables and lounge chairs are provided by the Glenmont Commons HOA for all residents in good standing and their authorized guests to safely enjoy during the summer months. The Glenmont Commons pool rules and regulations are issued, observed and enforced in order to ensure that the health and safety of all pool area guests is paramount.

The lifeguard on duty is an authorized agent of the Glenmont Commons HOA and is there to ensure that the pool rules and regulations are observed and enforced. As such, the lifeguard on duty has the final say on pool ID acceptance and admittance, and has the undisputed authority to remove any residents, tenants, and/or guest who are in violation of said rules and regulations or creating an unsafe or disrespectful situation in the pool area.

In order to avoid any misunderstanding with the lifeguard as well as respect your fellow neighbors and other guests, **it is mandatory to bring your 2017 Glenmont Pool ID Badges with you** when enjoying the pool and associated pool areas, no exceptions.

If you do not have a current season 2017 permanent resident photo ID badge, approved current season 2017 tenant photo ID badge or valid 2017 guest passes for your invited guests **YOU WILL NOT BE ADMITTED** to the pool and pool deck area, including the dining tables and chaise lounges – period - even if you are not swimming.

Please read, understand and observe the pool rules and regulations when in attendance.

Glenmont Commons 2017 Pool Season - Dates and Hours of Operation

- **Weekends only (Saturday/ Sunday) May 20th- June 18th: 10 am- 8 pm**
- **Daily Monday through Monday June 19th – September 4th 10 am- 8 pm**



- **Extended September weekends only (Saturday/Sunday) September 9-10th, and 16-17th: 10 am- 8 pm**

2017 Pool Application and Badge Process

A friendly reminder: residents and/or their tenants must meet the criteria noted below to be eligible for 2017 pool ID badges and admittance to the pool area:

- **Only homeowners in good standing (monthly dues paid to date, no outstanding fines or issues) will receive 2017 pool ID badges and/or 2017 pool stickers. Only homeowners in good standing will be permitted to apply for tenant pool ID badges.**
- **Homeowners requesting pool badges must occupy the residence and reside on premises.**
- **Current contact information must be on file with Cedarcrest Property Management (updated owner contact sheet, or if applicable, updated tenant contact sheet.) Additionally, per the Glenmont Commons HOA by-laws, an up-to-date copy of your unit's lease must be on file for us to issue 2017 pool ID badges to your tenants.**

Current 2017 Season permanent resident photo ID badges, current season 2017 tenant photo ID badges and valid 2017 guest passes for your invited guests are mandatory for admittance beyond the pool gate into the general pool area. This includes the pool deck areas surrounding the main and kiddie pools as well as the lounge chairs and umbrella tables inside the pool gate.

Utility bills, driver's licenses, passports or forms of ID other than a current 2017 season photo ID badge will not be accepted for admittance to the pool or pool deck area. Guests must be accompanied by the sponsor resident with the proper pool ID badges in order to enter the pool area, and the sponsor resident **must remain with their guest at all times. Children under the age of 12 must be accompanied by a parent or guardian at all times.**

Please be courteous to your friends and neighbors by not bringing extra guests without the proper guest badges.

- **Permanent Glenmont Residents requiring 2017 stickers only:** For your ID badges to be validated for the 2017 season, the enclosed forms and required signatures must be completed and returned to our office May 15, 2017 in order to receive your 2017 pool stickers by May 20 2017. Upon receipt of the enclosed completed 2017 pool badge registration form, as well as a signed copy of the pool rules by unit occupying homeowner, the 2017 validation sticker(s) will be mailed to the resident homeowner for placement on the permanent badges over the existing 2016 notation.
- **Glenmont Unit Owners residing on premises requiring new or replacement photo ID badges:** If you are a new unit owner or have lost your photo ID badges and are in need of a replacement, we will be scheduling 2 weekend photo ID badge sessions at the Powder Mill Clubhouse, 84 Continental Road, Morris Plains on **Saturday, May 13th and Sunday, May 21st, 2-4 pm**

91 Clinton Road, Suite 2D
Fairfield, NJ 07004
P (973)228-5477
F (973)228-5422



- **You are also welcome to schedule an appointment for your photo ID badges at the Cedarcrest Property Management Offices** at 91 Clinton Road STE 2D, Fairfield, NJ 07004. Prior to scheduling a photo ID appointment at the Cedarcrest PM Office, the enclosed forms and required signatures, including the pool badge ID application as well as the acknowledgement and acceptance of pool rules, must be completed and returned to our office **NO LATER THAN May 15, 2017** to schedule your photo ID appointment for your 2017 pool badges.
- **Unit Owners requesting badges for tenants:** If you are a homeowner and rent out your unit, you may request pool badges for your tenants. You as the homeowner must fill out the first section of the pool application (homeowner name and address), sign the application including acknowledgement and acceptance of pool rules, and then forward it on to your tenants so they can complete and sign the resident tenant portion of the application as well as acknowledgement of pool rules, and return to our office in order to schedule an appointment for photo ID badges. Upon receipt of the enclosed completed 2017 pool badge registration form, the Homeowner/Tenant information form, as well as a signed copy of the pool rules by unit occupying homeowner AND tenant, an appointment for photo ID badges will be scheduled by Cedarcrest Property Management.
- **Photo ID badges for Children 2 years and older:** All children 2 years and older are required to have photo ID badges. Please plan accordingly if you need to schedule an appointment in order to receive your child's photo ID badge in time for pool opening season.

In addition, the pool parking area is reserved for residents and authorized tenant residents while they are enjoying the pool. Please refrain from parking and storing vehicles there when not at the pool area. There is absolutely no ball playing, skateboarding, bike riding, etc. The parking lot is not a playground and we ask that you follow the rules to ensure all the residents safety.

Should you have any questions, concerns or comments at any time now or during the pool season, kindly address them to your Property Administrator, Kellie Mokrzycki via email at kellie@cedarcrestpm.com or contact the office at (973) 228-5477 ext. 29.

We hope that you enjoy a safe & happy summer pool season.

Sincerely,
Tom Chilenski, Sr. Property Director
Cedarcrest Property Management Glenmont Commons HOA